

# United Kingdom Wheelchair 7s Rugby Union



## CONSTITUTION

### 1. Name

The name of the Association shall be **United Kingdom Wheelchair 7s Rugby Union Association** (There after called “**United Kingdom Wheelchair 7s**”) or abbreviated to “**UKW7s**”

### 2. Objects

The objects of the shall be: **United Kingdom Wheelchair 7s**

- (a) to develop and promote Wheelchair Rugby 7s within and around the areas of regions of England, Wales, Scotland & Northern Ireland
- (b) to provide opportunities to participate within a competitive framework (Wheelchair Rugby 7s from regional, national and international levels)
- (c) To provide opportunities to participate regularly in a sporting activity and develop skills, fitness and mobility through organized coaching sessions.
- (d) To develop a future playing team under the banner of “UKW7”. A sub-committee to be formed to undertake this. This playing team is “in addition” to not as a replacement of England, Scotland & Wales.

### 3. Powers

The furtherance of the said objects but not further or otherwise the shall have the follow powers:

- (a) **United Kingdom Wheelchair 7s** to raise funds and apply for, invite, obtain, collect and receive contributions from any other person or persons whatsoever by way of subscriptions, donation, grant, legacy and otherwise; provided that the shall not undertake an **United Kingdom Wheelchair 7s** permanent trading activities in raising funds for the said activities;
- (b) To employ on such terms and conditions of employment as the **United Kingdom Wheelchair 7s** shall determine any paid or voluntary worker or workers to assist in the attainment of said objectives;
- (c) To do all such lawful things as shall further the attainment of the said objectives or any of them.

#### 4. Membership

- (a) Membership shall be open to all parents, guardians and any other persons who are Interested in furthering the work of the **United Kingdom Wheelchair 7s**
  - (b) The committee hereinafter constituted shall have the right
  - (i) To approve or reject applications for membership; for good and sufficient reason to terminate the membership of any Member provided that the member concerned shall have the right to be heard by the committee before final decision is made.

#### 5. Honorary Officers

- (a) At the annual General Meeting hereinafter mentioned, the shall elect a Chair(person), a Secretary and a Treasurer, Player Welfare Officer & Vice chair. (hereinafter called “the Honorary Officers”) being persons who are members of the **United Kingdom Wheelchair 7s** The Honorary Officers shall hold office until the conclusion of the next Annual General Meeting after the election every 2 years
- (b) The Honorary Officers shall be ex-officio members of the Committee hereinafter constituted.
- (c) The Constitution must be balanced. Chair, Treasurer & Secretary roles must not be formed from the same participating country.

#### 6. Committee

- (a) Save as otherwise herein provided, the policy and general management of the affairs of the shall be directed **United Kingdom Wheelchair 7s** Committee hereinafter constituted.
- (b) The Committee shall consist of the Honorary Officers elected by the Annual General Meeting hereinafter mentioned.
- (d) In addition to the Honorary Officers and the members so elected, the Committee may co-opt to serve on the committee in an advisory capacity other individuals or representatives of statutory or voluntary agencies active in the locality or of such other organizations as the Committee may determine, provided that no such co-opted member shall be entitled to vote.
- (d) The members of the Committee shall hold office until the conclusion of the Annual General Meeting next after their election or co-option, as the case may be, but shall be eligible for re-election or re co-option.
- (e) Four members of the Committee (or one third of the committee members for the time being - whichever is the greater) shall constitute a quorum.
- (g) Minute books shall be kept by the Committee and the Secretary shall enter therein and record all proceedings and resolutions of the committee.

## 7. General meetings

- (a) The first general meeting of the **United Kingdom Wheelchair 7s** shall be held not later than 31<sup>st</sup> May 2017, and once in each year thereafter an Annual General Meeting of the **United Kingdom Wheelchair 7s** shall be held at such time (not being more than 15 months after the holding of the proceeding Annual General Meeting) and place as the Committee shall determine. At such Annual General Meeting the business shall include:
- (i) the receipt of the Annual Report and the Accounts for the Proceeding year from the Committee;
  - (ii) The appointment of the auditor or auditors;
  - (ii) the election of the Honorary Officers and the members (other than Co-opted members) to serve on the Committee;
  - (iii) the transaction of such matters as may from time to time be Necessary,
- (b)
- (i) The Committee may at any time, and the Secretary shall within 21 days of receiving a written request to do so, signed by not less than one quarter of the members for the time being of the (or such other number of the **United Kingdom Wheelchair 7s** the General Meeting may from time to time determine), and giving reasons for the request, call a special General Meeting;
  - (ii) Notification of the General Meeting shall be given in writing by the Secretary to all members not less than 21 days prior to the meeting
- (c)
- (i) The quorum for the General Meeting shall be one third of the membership, for the time Being, of the **United Kingdom Wheelchair 7s**, or such other number as **United Kingdom Wheelchair 7s** in Meeting shall from time to time determine;
  - (ii) Save as otherwise herein provided, all questions arising at a General Meeting shall be decided by a simple majority of those present and voting thereat. A member of **United Kingdom Wheelchair 7s** shall be entitled to appoint a proxy who shall be a member of the **United Kingdom Wheelchair 7s** to attend any General Meeting that she or he is unable to attend and to exercise the vote of the member in whose stead she or he is attending in addition to her or his own vote. Provided that no such entitlement shall apply in respect of clauses 9 and 10 here of. Save as foresaid, no persons shall exercise more than vote but in the case of all equality of votes the Chair, or in their absence the member elected to chair the meeting, shall have a second or casting vote.

**8. Finances**

(a) **Accounts**

The Committee shall comply with the following obligations:

- (i) the keeping of accountancy records for **United Kingdom Wheelchair 7s**(ii) the preparation of annual statements of account for the **United Kingdom Wheelchair 7s**
- (iii) The auditing or independent examination of the statements of account for the **United Kingdom Wheelchair 7s**

(b) **Funds**

The funds of the **United Kingdom Wheelchair 7s** shall be applied in furtherance of its objects and no payment shall be made to any member except for the services actually rendered as the Committee except reasonable and proper out of pocket expenses.

A Fundraising Sub-Committee will be formed to assist with grant and other funding searches. Any Grant applications made must meet the approval of the Honorary committee

(c) **Bank Account**

A bank account shall be opened in the name of the **United Kingdom Wheelchair 7s** with BARCLAYS, or such other bank as the Committee may from time to time determine. The Committee shall authorize in writing to the Secretary, the Treasurer and one other member of the Committee (not being co-opted members) to sign cheques on behalf of two **United Kingdom Wheelchair 7s** All cheques must be signed by not less than two authorized signatories, at least one of whom shall be a Committee member.

**9. Alteration to the Constitution**

No alteration or addition to this constitution shall be made except at a General Meeting of the **United Kingdom Wheelchair 7s** called for such a purpose. No alteration or addition shall be made to Clause 2, Clause 9 and Clause 10. Alterations and additions to the constitution shall receive the assent of not less than two thirds of all members present and voting at a General Meeting.

**10. Dissolution**

The **United Kingdom Wheelchair 7s** may dissolve by a resolution passed by two thirds majority of those present and voting at a special General Meeting convened for the purpose, of which 21 days notice shall be given (to members). Such a resolution may give instructions for the disposal of any assets held by or in the name of **United Kingdom Wheelchair 7s** but provided that if any property remains after the satisfaction of all debts and liabilities, such property shall not be paid to or distributed among other members of the **United Kingdom Wheelchair 7s**, but shall be given or transferred to the United Kingdom Wheelchair 7s Association), who have supported the club since its inception.

Signed  
(Chair)  
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Date  
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Signed  
(Secretary)  
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Date:  
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## 11. Appendix

The **United Kingdom Wheelchair 7s** convened on the 7<sup>th</sup> March to vote in the committee. Votes were made online via [www.surveymonkey.com](http://www.surveymonkey.com)

The following positions were agreed upon and positions within these roles were also agreed upon.

CHAIR – Mr Martin Beddis (ENG)  
VICE CHAIR – Mr Lyndon Price (WAL)  
TREASURER – Mr Gary Taylor (WAL)  
SECRETARY – Mr Stuart Williams (WAL)  
PLAYER WELFARE OFFICER – Mr Adam Mould (SCO)  
CHILD WELFARE – Mr Alan Caron (WAL)

The Following Names were agreed to be Executive Members

Mr Jason Owen (ENG)  
Mr John Dolan (WAL)  
Mr David Davidson (SCO)

It was also agreed that the **United Kingdom Wheelchair 7s** will have a position of Chief Executive Office “CEO” who will take the lead in representation. This role will be undertaken as part of the role as Chair – Mr Martin Beddis